



31060 S. Wixom Road, Wixom, MI 48393 \* www.msdsl.com

## Game Reschedule Request Form

All game reschedule requests must use this form in order to process a game change.

Note: any reschedules from a Match Day within 72 hours from kickoff requires a rescheduling fee.

Reason for reschedule:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Original Game Logistics:

Game Number: \_\_\_\_\_

Original Date: \_\_\_\_\_

Original Time: \_\_\_\_\_

Original Site: \_\_\_\_\_

New Game Logistics:

New Date: \_\_\_\_\_

New Time: \_\_\_\_\_

New Site (must include field #):  
\_\_\_\_\_

Age Group: \_\_\_\_\_ Division: \_\_\_\_\_

Home Team: \_\_\_\_\_ Coach: \_\_\_\_\_

Visiting Team: \_\_\_\_\_ Coach: \_\_\_\_\_

### Procedure:

1. This form must be completely filled out and submitted to the MSDSL via email to [avanhouten@ameritech.net](mailto:avanhouten@ameritech.net) by your club's designated scheduling representative.
2. All representatives (home team, visiting team, league commissioner, certified referee assignor) should be included in the email.
3. There is no fee to reschedule matches except for the following:  
the fee to move a game from a Match Day to a One Off with 72 hours or less notice is the referee fee (both teams' share), the assignor fee and a \$20 processing fee. (Ex: 6v6 game: \$26 +\$5+\$20 = \$51). Payment by check to "MSDSL."
4. Your game reschedule is not official until you hear from the MSDSL Office confirming the change.

**For Office Use Only**

**Date Received:**

**Date Approved:**